

Application No \_\_\_\_\_

PID: \_\_\_\_\_

The following information is required to be submitted as part of the application. Council has the right to request additional information before it considers the application.

- Completed Planning Permit Application Form

NOTE: if you are not the owner of the land you will need to sign the declaration on this form indicating that you have notified the owner. However, if the owner is Council or the Crown (government), you must include their written permission and have them sign this form

- Full copy of current Title including Certificate of Title, Title Plans and Schedule of Easements (if any)
- Three (3) copies of plans drawn to scale (refer to separate Information Checklist for information to be shown on the plans)
- You may wish to provide additional information in a covering letter or as a planning report to assist Council in assessing your application
- Application Fees

You may also need to provide:

- A completed Environmental Supplement (where an activity has the potential to cause environmental harm, including environmental nuisance)
- A completed Subdivision Supplement (subdivision applications only)
- Is the place on the Tasmanian Heritage Register?
  - Have you sought advice from Heritage Tasmania?
  - Has a Certificate of Exemption been sought for these works?



**GLENORCHY CITY**  
Where ideas happen.

## Planning Permit Application Form

374 Main Road Glenorchy  
P.O. Box 103 GLENORCHY TAS  
Phone (03) 62 166 800  
Email: gccmail@gcc.tas.gov.au  
Web www.gcc.tas.gov.au

### Address or Location of Application Site

.....Site area (m2).....

#### Applicant

Name.....  
Company.....  
Address.....  
.....Post Code.....  
Phone.....  
Email.....

#### Property owner/s

Name/s.....  
.....  
Address.....  
.....Post Code.....  
Phone.....  
Email.....

#### Cost? (What is the estimated cost of the works?)

\$.....

#### Description of Proposed Use or Development

Please include details of the activities proposed to be carried out on the site.

.....  
.....  
.....

**Present use of the land/buildings** (if vacant give last known use)

.....

**Floorspace of new buildings / extension / changes of use**

Please state the gross floor area of proposed building or extension or the area of land affected by the change of use (if any)

Area (hectares/m<sup>2</sup>).....

**Materials**

Walls.....Colour.....

Roof.....Colour.....

Boundary fences, walls etc.....Colour.....

Surfacing of a) access road.....

b) parking area/s.....

**Access**

Does the proposal involve new or altered access to a road?  yes  no  
(show location and width of existing and/or proposed access on plans)

Vehicles visiting or delivering to or from the site

Cars.....No.....Trips per day.....

Commercial vehicles.....No.....Trips per day.....

**Parking** (Please state the number of car parking spaces)

Existing..... Proposed .....

**Trees**

Does the proposal involve the removal or trees or shrubs?  yes  no

If so, state the number and identify precise position and species on the plans number.....

**Services**

How will sewage be disposed of?.....

How will the surface water be disposed of?.....

What arrangements will be made for refuse storage?.....

Are there any special water supply requirements?.....

**Employment** (please indicate if these numbers are estimates only)

How many people are employed on the site now?.....

How many people are proposed to be employed? .....

**Hours of Operation**

What are the proposed maximum hours of operation?		<b>AM.....to .....</b>	<b>PM</b>
	Weekdays	.....	.....
	Saturdays	.....	.....
	Sundays	.....	.....
	Public Holidays	.....	.....

**Storage**

Will goods be stored outside?  yes  no

Is provision made for loading / unloading on site?  yes  no

(if so, indicate storage and loading areas on the plans)

**Advertising Signs**

Does the proposal involve the display of advertising signs?  yes  no

If so, provide plans with dimensions of sign (height, width, total height above ground), content of the sign, where the sign will be located on the site, how it will be attached or supported, and details of any proposed illumination.

**Staging** (such as subdivision for residential or multiple dwelling development)

Is the proposal to be carried out in more than one stage?  yes  no

If so, indicate stages on the plans

**Applicant's Declaration**

- I/we hereby apply for a planning permit to carry out the use and/or development described in this application and the accompanying plans.
- I/we declare that the information contained in the form and any attached plans and documents is correct.
- I/we own the land, or have notified the owner/s of the land of the intention to make this application in accordance with Section 52 of the Land Use Planning and Approvals Act 1993.
- By providing Council with the plans and documents attached to this application ("Documents"), I:
  - warrant to Council I own all copyright in the Documents or am a licensee of the copyright owner with the right to grant the following authority;
  - authorise Council to copy the Documents, attach copies to Agendas for any relevant Council meetings and release copies to the public upon request; and
  - acknowledge Council is relying on my warranty and authorisation and may seek recovery of any damages suffered by it if my warranty and/or authority is incorrect.

Signed (Applicant) \_\_\_\_\_

Date \_\_\_\_\_

**If the land is owned by Council or the Crown, this form must be signed by the land owner and their written permission attached**

I/we hereby give my/our permission for the lodgement of this application.

Signed (Owner/s) \_\_\_\_\_

Date \_\_\_\_\_

Name/s (Please Print) \_\_\_\_\_

Titles/s (If the owner is a company) \_\_\_\_\_

**Personal Information Protection Statement**

The personal information that Council is collecting from you is deemed personal information for the purposes of the Personal Information Protection Act 2004. The intended recipients of personal information collected by Glenorchy City Council may be:

- Officers within Glenorchy City Council;
- Data service providers engaged by Council from time to time;
- Any other agent/contractor of Glenorchy City Council.

The supply of the information by you is voluntary. If you cannot provide or do not wish to provide the information sought, Glenorchy City Council may be unable to process your application or request. Council is collecting this personal information from you for the purposes of managing, assessing, advising upon and determining the relevant application, or other Council-related matters.

You may make application for access or amendment to your personal information held by Council. Enquiries concerning this matter can be addressed to the Right to Information Officer, Glenorchy City Council, PO Box 103 Glenorchy 7010 or Phone 6216 6800.

**Office Use Only**

**Receipt**

Date received.....

**Fees**

D.A. \$ .....Receipt No.....

Adv. \$ .....

Copy \$ .....

**TOTAL \$**.....

Zoning.....

.....

Use Class .....

P, D or X.....

Discretions.....

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**Description**

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**Adv. Data Entry**

Advertising date .....

Notice posted .....

Objections close .....

42 days expire (discretionary).....

Details entered on computer.....

**Referral Dates**

Engineering.....

Environmental Health.....

Waste Management.....

Heritage.....

Environment.....

Traffic.....

Property.....

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**Other:**

Tas Water.....

Tas Fire.....

Tas Heritage.....

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