Kingborough

Application for Development/Use

Lodgement Date:	**Property Id No:**
Application No:	**Zoning:**

Describe Proposed Development:

Location of Proposed Development:

Development Address:

Suburb/Town: Postcode:

Certificate of Title No: Lot No:

Current Owners:

Applicant:

Name (Mr/Mrs/Ms)

Postal Address:

Suburb/Town: Postcode:

Telephone (Daytime Contact): Facsimile:

Estimated Cost of Development: $

Footprint: **Existing:** **New:**

Proposed Colours and Finishes:

Current Use of Site?

Signature on behalf of the Crown or Council if the proposal involves land administered or owned by the Crown or Council:

If you have had discussions with a Council Officer, please give their name.

Privacy Statement
Completion of this form may require the disclosure of personal information. The intended recipients of this information are officers of the Kingborough Council in order to advance the purposes of this form and to carry out Council business. The Personal Information Protection Act 2004 and Council's Privacy Policy regulate the use of this information, which will not be disclosed to any other party, except with your permission or if required or authorised by law. You may make application to access or amend personal information held by Council by contacting the Customer Service Unit on 6211 8200. Should you not provide the information sought, Council will not be able to process this form.

Declaration:

- I have read the Certificate of Title and Schedule of Easements for the land and I am satisfied that this application is not prevented by any restrictions, easements or covenants.
- I authorise the provision of a copy of any documents relating to this application to any person for the purposes of assessment or public consultation. I agree to arrange for the permission of the copyright owner of any part of this application to be obtained. I have arranged permission for Council's representatives to enter the land to assess this application.
- **I declare that, in accordance with Section 52(1) of the Land Use Planning and Approvals Act 1993, that I have notified the owner of the intention to make this application. Where the subject property is owned or controlled by Council or the Crown. Their consent is attached. Where the application is submitted under Section 43A, the owners consent is attached.**
- I declare that the information in this application is true and correct.

Applicant's Signature: Date:

Kingborough

Development Use Checklist

To ensure that we can process your application as quickly as possible, please read the following checklist carefully and ensure that you have provided all the necessary information. If you are unclear on any aspect of your application, please contact our Planning Department on 6211 8200 to discuss or arrange an appointment concerning your proposal.

All Development proposals require the following information to be provided at the time of submitting the application. *However upon assessment, additional information may be requested.*

- ❑ A completed Application for Development /Use form. Please ensure that this form has the correct address and contact details, contains an accurate description of the proposal, is signed by the applicant and is dated.

- ❑ A current copy (less than 3 months old) of the Certificate of Title to the land containing the:

  - o Search Page
  - o Plan, Sealed Plan or Diagram
  - o Any Schedule of Easements, Covenants, Council Notifications or Conditions of Transfer

- ❑ 1 copy of fully dimensioned elevations, floor and site plans at an appropriate scale which includes a north point. These plans should show:

  - o Location and dimensions of all existing and proposed buildings on the site and their uses.
  - o External colours and finishes of all proposed buildings.
  - o Lot dimensions and contours (related to Australian Height Datum where possible)
  - o Finished surface levels
  - o Finished floor levels of the building
  - o Finished roof levels of the building
  - o Maximum height of the building above natural ground level
  - o The dimension and layout of all car parking spaces
  - o Existing trees, nominating those to be removed and those to be retained
  - o Extent of any site works (cut, fill and method of retaining)

- ❑ A written submission supporting the proposal and justifying any variations required to the provisions of the Kingborough Interim Planning Scheme 2015. If Council owned land a written submission of approval from the General Manager, for Crown land a written submission from the current Minister or Representative.

- ❑ Relevant Application Fees

Commercial applications also require the following to be supplied in addition to the above:
(This includes Tourist Accommodation applications)

- ❑ Full description of the proposal including:
  - o Number of staff
  - o Operating hours
  - o Type and location of equipment to be used
  - o Waste production and disposal
  - o Signage
  - o Truck movements and loading/unloading requirements
  - o Car parking provisions

APPLICATIONS THAT DO NOT CONTAIN NECESSARY AND RELEVANT INFORMATION MAY NOT BE ACCEPTED.