Request to Extend/Amend Permit

Planning & Development Manager: Duncan Payton
Senior Planner: Paul Godier
Planning Officer: Melissa Cunningham
Planning Cadet: Erin Boer
Administration Officer: Jan Cunningham
Phone: 6397 7301 Fax: 6397 7331

NORTHERN MIDLANDS COUNCIL

13 Smith St / PO Box 156
Longford Tas 7301

Applicant: ……

(acting on behalf of …… (Name for Planning Permit)

Signature of Applicant: …… (If required, eg: owner)

Description of amendment requested: ……

……

……

Site address: ……

Council's property no: …… *and/or ID no:* ……

Area of land: …… *ha/m*^{2} *and/or CT no:* ……

Are there currently any buildings on this property? Yes / No

If yes – main building is used as ……

<u>Applicant's Details</u>:

Postal address: ……

Phone: …… Fax: ……Mobile: ……

E-mail: …… @ ……

As the owner of the land, I consent to the request being submitted, **OR**
As the applicant, I have advised the owner of the request *(strike out as appropriate)*

Signed: …… **Name of Owner:** ……

Owner's Postal Address: ……
(attach extra page if required)

<u>Office use only:</u>

Paid $325 / $215 / $110 $…….. Date: …… Receipt No: ……. (Code 01)

Property No: …… Approve Tas: **P1** … / …… Discretionary / Permitted

Zone: …….. Category type/description …….. ……

Project description: …….. …….. …….. ……

Refer to: …….. …….. …….. ……

Attachments:

- ❑ **Plans of requested changes** *(A4 or A3) showing:*
  - new buildings, works and alterations
  - north point, relative site and floor levels
  - lot boundaries, contours, road frontages, rights of way, easements and any services over the land
  - location of any existing buildings or structures on the land or adjoining lots
  - existing natural features such as trees, watercourses etc
  - items to be demolished, areas to be cut and filled
  - vehicle access points to roads and provisions for car parking & manoeuvring
  - provision of open space, including gradients, dimensions, access and adjoining open spaces
  - provisions for drainage
  - a completed environmental supplement for commercial or industrial developments
- ❑ **Reason for request to amend permit**
- ❑ **Consent of the property owner;**
- ❑ **Copy of title plan & easements**
- ❑ Heritage works application (if a listed building)
- ❑ Other reports (eg engineering)

NOTE: items in bold *MUST* be received to form a valid application.

- ❑ **Fees**

PRIVACY STATEMENT

The Northern Midlands Council abides by the *Personal Information Protection Act 2004* and views the protection of your privacy as an integral part of its commitment towards complete accountability and integrity in all its activities and programs.

Collection of Personal Information: The personal information being collected from you for the purposes of the *Personal Information Protection Act, 2004* and will be used solely by Council in accordance with its Privacy Policy. Council is collecting this information from you in order to process your building application.

Disclosure of Personal Information: Council will take all necessary measures to prevent unauthorised access to or disclosure of your personal information. External organisations to whom this personal information will be disclosed as required under the *Building Act 2000*. This information will not be disclosed to any other external agencies unless required or authorised by law.

Correction of Personal Information: If you wish to alter any personal information you have supplied to Council please telephone the Northern Midlands Council on (03) 6397 7303. Please contact the Council's Privacy Officer on (03) 6397 7303 if you have any other enquires concerning Council's privacy procedures.