



Road Cycle Event Application

(This application form should be completed in conjunction with consultation of the guidelines for road cycle events).

EVENT DETAILS

Event name

Event location

Event Type Event date Event start time Event finish time
 New Established _____ _____ _____

Event setup start time Event packdown finish time
_____ _____

Has event course been previously granted permit
 Yes No (if yes, provide details) _____

Public liability insurance certificate provided
 Yes No (if no, reason) _____

Number of participants Age range of participants
_____ _____

CONTACT NAMES

Organiser (to whom permit will be issued)

Address Suburb
_____ _____

Phone Fax
_____ _____

Mobile Email
_____ _____

Event management company (if applicable)

Phone Fax
_____ _____

Mobile Email
_____ _____

Event coordinator

Phone Fax
_____ _____

Mobile Email
_____ _____

FULL DESCRIPTION OF THE EVENT AND PURPOSE

TRAFFIC AND TRANSPORT MANAGEMENT

Route or location

Traffic control – plan attached

Not required – state reason

Parking

Traffic organised – details attached

Parking not required – state reason

Impact on/of public transport

Public transport plans created – details attached

Public transport not impacted or will not impact the event

Traffic management requirements unique to this event

Description of unique traffic management requirements attached

There are no unique traffic requirements for this event

MINIMISING IMPACT ON NON-EVENT COMMUNITY AND EMERGENCY SERVICES

Access for local residents, businesses, hospitals and emergency vehicles

Plans to minimise impact on non-event community attached

This race does not impact the non-event community on the main route (or location) or detour routes

Required notification to media outlets (by Organisation)

- All Events must be publicised in a News/Media Release, seven days prior to Event**
Irrespective of Class/Criterium, all Events must be publicised (by the Organisation) in a News/Media Release to local media outlets, at least seven days prior to the Event. This Release must include all Event particulars, including: date/s, time/s, potential interruption/s to communities and/or residents, anticipated traffic delay/s and the anticipated length of each delay/interruption. A draft copy of the News/Media Release must accompany the Application when submitted.
- Class 1 Events must be publicised in a local newspaper Public Notice, seven days prior**
In addition to publicising the Event in a News/Media Release to local media outlets, Class 1 Events must also be publicised in a Public Notice in the local newspaper (by the Organisation), at least seven days prior to the Event.

SAFETY RELATED STRATEGIES

OTHER NECESSARY INFORMATION

APPLICATION APPROVED FOR SUBMISSION TO TASMANIA POLICE

Approved by (Name of applicant – Name that will appear on the permit)

Date

TRAFFIC CONTROL PLAN

Police traffic control required

No Yes (details on plan)

Motor cycle marshals

No Yes (details on plan)

Lead vehicle

No Yes (details on plan)

Rear vehicle

No Yes (details on plan)

Attach map of event route.

RETURN THE COMPLETED FORM TO:

Commander (of the relevant Police District)