



# Derwent Valley Council

## APPLICATION FOR SIGNAGE

PO Box 595 New Norfolk 7140 – If you have any questions in regard to your application please phone 03 6261 8530

Description of Proposal:

Location(s):

(1) Address.....  
 Suburb/Town.....Postcode.....

(2) Address.....  
 Suburb/Town.....Postcode.....

Current Owner(s)

.....

Applicant/Contact Person:

Name (Mr/Mrs/Ms).....  
 Address.....  
 Suburb.....Postcode.....  
 Telephone (Bus) ..... (Home)..... Mobile ..... Fax .....

Is the property on the Tasmanian Heritage Register

Yes

No

Current Use of Site:

Does the proposal involve land administered or owned by the Crown or Council?

Yes

No

**Declaration:**

- In relation to this application, I have read the Certificate of Title and Schedule of Easement for the land and I am satisfied that this application is not prevented by any restrictions, easements or covenants. I also give my permission to Council's representatives to enter the property to assess this application.
- I authorise the provision of a copy of any documents relating to this application to any person for the purposes of assessment or public consultation. I agree to arrange for the permission of the copyright owner of any part of this application to be obtained.
- I declare that, in accordance with Section 52(1) of the Land Use Planning and Approvals Act 1993, that I have notified the owner of the intention to make this application. Where in the case that Section 52 (1B) of that Act applies, the required consent is attached.

**Applicant(s) Signature**

I declare that the information in this application is true and correct.

Signature ..... Date .....



# Derwent Valley Council

## CHECKLIST FOR YOUR SIGNAGE PROPOSAL

To ensure that we can process your application as quickly as possible, please read the following checklist carefully and ensure that you have provided all the necessary information. If you are unclear on any aspect of your application, please phone 03 6261 8530 to discuss or arrange an appointment concerning your proposal.

Any sign of greater than 0.2 square metres in area and intended to be read from off the site from any public place shall be subject to Council approval.

Signage includes:

- Any sign which is fixed to any building, free standing or mounted
- Any sign or display painted on or fixed to a building
- Any lighted sign
- Billboards
- Bunting
- Flags
- Advertising displays; and
- Hoardings.

All signage proposals require the following information to be provided when submitting the application. However, upon assessment, additional information may be requested.

A completed Application for Signage form. Please ensure that this form has the correct address and contact details, contains an accurate description of the proposal, is signed by the applicant and is dated.

A current copy of the Certificate of Title to the land containing the:

- Search Page
- Plan, Sealed Plan or Diagram
- Any Schedule of Easements, covenants, Council notifications or Conditions of Transfer.

Any application for a sign shall show:

- The location of the sign.
- The method of construction
- Dimensions.
- Intended design of the sign including colours and size of any lettering
- Method of lighting (if applicable).

**Applications not accompanied by plans shall not be accepted.**

Application fees (please phone 6261 8530 to determine what fees apply).