

Skip Bin/Container Information Guide

This information guide explains the requirements for applying for a skip bin or shipping container on Local Government Land which includes footpaths, streets, roads, nature strips and reserves.

Do I need a permit?

Anyone wishing to place a skip bin or container on a road, footpath or land under the control of Council must apply and receive a permit prior to the placement of the skip bin or container. You are not required to obtain a permit from Council if the skip bin will be placed on private property however you are required to lodge a development application if you want a shipping container on private property. The permit system helps to ensure that skip bins and shipping containers are placed in correct positions and do not become a traffic or environmental hazards. It also places restrictions on the number of rubbish skips used in a particular area at one time and assists Council in the coordination and proper governance of various street activities or road works.

Placing a skip bin or shipping container on a major/arterial road

Approval may also be required from Department of Infrastructure, Energy and Resources (DIER) if you want to place the skip bin or shipping container on a road which is under their responsibility. If this is the case Council will liaise with the DIER on your behalf.

How much does a permit cost?

The current application fee is \$30 and an addition \$30 per week after the initial seven days. The current fee is documented within Council's Fees and Charges Register. The fee is an application fees and must be paid upon lodgement of an application and is **non-refundable**.

Completing the Application Form

After hours contact phone number

An after hours phone number is required in case Council needs to give an urgent directive to the permit holder. This will be utilised if a safety hazard exists to pedestrians or motorists. Should an after hours phone number not be provided or the permit holder cannot be contacted, Council will undertake any corrective action and recover any associated costs from the permit holder.

Site plan

A requirement of the application is that a detailed site plan must be completed by the applicant who includes locating any footpaths and driveways in front of the property and adjacent properties. A check list has been provided to help you draw your site plan. Please note that should the site plan not be detailed enough, this will delay the assessment of your application.

Where can I place the skip bin or shipping container?

Council prefers that wherever possible, skip bins or shipping containers are placed on private property. However should this not be possible, certain restrictions do apply. These include but are not limited to:

- Placement **must not** be within 10 metres of an intersection but will be subject to a safety inspection. The distance is measured from the kerb alignment of the intersection road;
- Skip bins/containers cannot be located in a No Stopping Zone, No Parking Zone, Bus Stop, Bus Zone, Fire Hydrants/Indicators and other areas/zones which Council deems to be inappropriate and must remain in the approved location;

- A minimum clearance of 1.2 metres must be maintained for pedestrian/wheelchair access on a verge/footpath;
- A minimum 3 metre wide gap must remain between a solid painted road median line and an on-street parked vehicle and skip bin/container;
- A minimum distance of 1.5 metres must be maintained from the edge of the skip bin/container to the driveway crossover and must not be placed in front of, or on the driveway crossover;
- A minimum distance of 0.5 metres must be maintained from the edge of the skip bin/container to a side entry pit;
- Consideration also needs to be given when the location of the bin is within an area where on-street parking is periodically limited which will be addressed during the assessment of the application;
- To ensure the health of nearby tree(s) is maintained it is preferred that a skip bin/container is not placed under the canopy of the tree.

As a last option, Council will allow for the skip bin/container to be placed out on the road subject to a number of conditions and restrictions for safety and traffic management reasons.

Can I place a skip bin/container in front of my neighbour's property?

Should it not be possible to place the skip bin/container on private property, the preference is for the skip bin/container to be placed immediately in front of the property it is servicing. Should this not be possible, then a condition of the permit will be that the neighbour is notified prior to placement of the skip bin/container and should any valid objections be raised by the neighbour then the permit may be revoked.



COUNCIL'S ROADS BY-LAWS
CLAUSE 9 (1)

APPLICATION FOR A PERMIT TO STORE
SKIP BIN/CONTAINER
ON A COUNCIL ROAD RESERVATION

Please complete this form in BLOCK LETTERS.

Applicant Details ("Permit Holder" if approved)

Name: _____
(Title) (First Name) (Last Name)

Postal Address: _____
(Unit/House No) (Street) (Suburb & Postcode)

Contact Numbers: Home: _____ Business: _____
Mobile: _____ Email: _____

Contact person's name if a business is applying: _____

Supplier of Skip Bin / Container (if not the applicant)

Company Name: _____

Address: _____
(Unit/House No) (Street) (Suburb & Postcode)

Contact Numbers: Business: _____ Email: _____

Request Details

Skip Bin OR Shipping Container OR Other

Dimensions: Length: _____ (m) Width: _____ (m) Height: _____ (m)

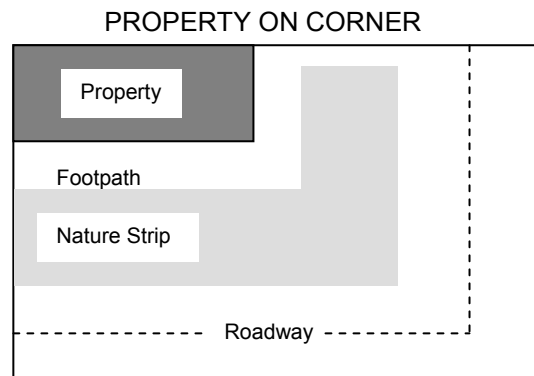
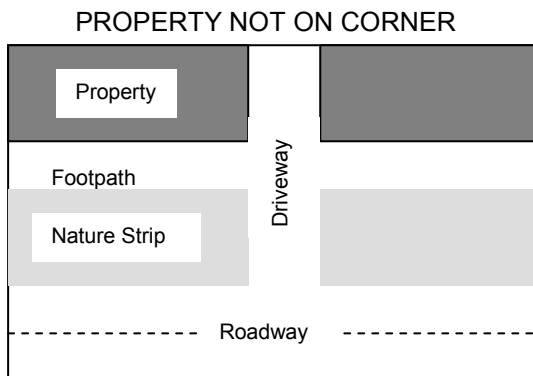
Date Required From: ____ / ____ / ____ Date Required To: ____ / ____ / ____ Duration _____

Note: A permit will only be issued for a maximum of 6 weeks.

Reason for bin/container: _____

Proposed Location: _____
(House No) (Street) (Suburb)

Footpath Road Nature Strip Car park/Reserve



Please indicate on the appropriate map the location of the proposed skip bin.

Fees

\$30 application fee (this includes the first week permit fee; every week thereafter incurs a fee of \$30 per week)

The issuing of the permit is subject to:

- The permit holder agreeing to the General Conditions of the permit as contained herein.
- The permit holder agreeing to all Special Conditions which the Kingborough Council may determine from time to time.
- The permit holder agreeing to all directions, which the Kingborough Council may determine from time to time.
- The permit holder paying the prescribed fees as set out in the Kingborough Council's Fees and Charges Register if applicable.

PLEASE NOTE THAT THE SKIP BIN/CONTAINER MUST NOT BE PLACED ON THE ROAD OR WITHIN THE ROAD RESERVATION UNTIL THE NECESSARY COUNCIL APPROVAL HAS BEEN GIVEN AND A PERMIT IS ISSUED TO YOU BY THE COMPLIANCE COORDINATOR.

I certify that the above information is true and correct and furthermore in making this application, I acknowledge that I have read, understood and agree to be bound by the general permit conditions including payment of any applicable fee.

In making this application for a permit/licence I agree, upon the Kingborough Council issuing a permit to me, to:

- a) indemnify the Kingborough Council against any claim for loss, damage or injury however arising from the operation of the roadside trading area; and
- b) not to claim from the Kingborough Council or any person acting on their behalf, for any loss, damage or injury however arising from any public work on the public place.

Applicants signature: _____ Date: _____

Privacy Statement

Completion of this form may require the disclosure of personal information. The intended recipients of this information are officers of the Kingborough Council in order to advance the purposes of this form and to carry out Council business. The Personal Information Protection Act 2004 and Council's Privacy Policy regulate the use of this information, which will not be disclosed to any other party, except with your permission or if required or authorised by law. You may make application to access or amend personal information held by Council by contacting the Customer Service Unit on 6211 8200. Should you not provide the information sought, Council will not be able to process this form.

Office Use Only

Licence No.	Receipt No.:
Lodgement Date:	PID:

General Permit Conditions

Skip Bin/ Container on Council Road Reservation

Non Transferable

Permit is non transferable.

Date and Valid Area

Permit is valid only for the dates on the permit and only for the area stipulated on the permit.

Display

The permit must be displayed at all times in a manner that is visible to the general public.

Failure to Comply

Failure to comply with any conditions of the permit, Council reserves the right to revoke the permit and remove the bin without notice. This also may incur a penalty of \$260.

Compliance with Other Legislative Requirements

The permit holder must abide by all other State and Federal legislation. The issue of this permit does not absolve the permit holder or their agents from any other overriding legislation.

Directions

The issuing authority may add or remove directions to the permit in addition to conditions at any time. Failure to comply with a direction will be taken as failing to comply with a condition of the permit.

Fees and Charges

This permit is subject to fees and charges as set out in the Kingborough Council Fees and Charges Register.

Safety and Security

- The permit holder to take all safety and protective measures and to do all things necessary to prevent accidents or injury to persons, or damage to private property, and public infrastructure.
- The permit holder shall ensure that the area is adequately lit at night and that all appropriate barriers, barricades and warning devices are installed to protect the public. At a minimum, the bin shall have a minimum of 150mm square reflective material on the outer edges.
- The permit holder shall also ensure that the skip bin/shipping container does not obstruct the vision of motorists or obstruct the passage of pedestrians.
- Nothing is permitted to protrude or extend outside of the skip bin/container.
- The footpath and traffic areas shall be kept clear of excess material at all times. It is the responsibility of the permit holder to ensure that any material, rubbish, etc dropped in the area is removed picked up and the area is left in a neat and tidy condition. Failure to do so may result in an infringement being issued for littering.
- All materials must be securely placed in the skip bin/container to withstand adverse weather conditions.
- Inflammable, toxic or other hazardous substances must not be left overnight in the skip bin/container.

Services

- The placement of the skip bin/shipping container shall not interfere with or cause damage to or affect in any way any wire, post, cable, pipe or other item that is the property of Kingborough Council, Southern Water, Telstra, Origin Energy or other government department or authority or other infrastructure owner.

- The provisions, which might apply in case of damage, injury, accident or interference to property under the control of service authorities for the supply of electricity, gas, telephone, water and sewerage, shall be adhered to.
- If any such government department or authority requires the Council to direct the permit holder to remove, or otherwise alter the position of the bin, the permit holder shall forthwith comply with such direction at the cost to the permit holder.

Damage and Repairs

The permit holder is responsible for all repairs, damage or rectification work to any footpath, road, service or public infrastructure resulting from the placement or removal of the skip bin/shipping container.

Removal of Skip Bin/Container

The skip bin/container must be removed by the expiry date. Should an extension of time be required, the permit holder must complete an application for renewal form at least 2 working days prior to the expiry date of the current permit. Failure to do so will require a new application form to be completed and payment of applicable fees.

Contractual Rights Only

The Kingborough Council does not confer on the permit holder any exclusive right, entitlement or interest in the public road reserve.

Placement of a Skip Bin/Container in Front of a Neighbour's Property

The permit holder must notify the applicable neighbour prior to the skip bin/container being placed in front of their property. Should any valid objections be raised by the neighbour then the permit may be revoked.

Placement of a Skip Bin/Container on a Footpath/Nature Strip

A minimum clearance of 1.2 metres must be maintained for pedestrian and wheelchair access.

Placement of a Skip Bin/Container on the Road

- Placement must be a minimum 10 metres away from an intersection.
- Warning devices must be displayed at a minimum, the bin shall have a minimum of 150mm square reflective material on the outer edges.
- The bin shall not protrude more than 2.1 metres out from the kerb line.
- A minimum 3 metre wide gap must remain between a solid painted road median line and an on-street parked vehicle and skip bin/container in compliance with Rule 208 of the Australian Road Rules.
- Placement must not be within 0.5 metres of a side entry pit.
- Placement must be within a legal parking space unless written authorisation by Council has been provided. Placement of the bin in areas where parking restrictions apply should be avoided. Approval will not be given for locations of statutory no standing under the *Traffic (Road Rules) Regulations 1999*.
- A minimum distance of 1.5 metres must be maintained from the edge of the skip bin/container to the driveway crossover. Skip bin/container must not be placed in front of, or on the driveway crossover.
- The placement of a skip bin/container must not cause an obstruction to the flow of water or debris along the gutter line. Straddling the kerb & channel may be permitted where adequate protection is provided to the kerb and there is no unreasonable interference with pedestrian traffic.

