



**DEVONPORT CITY COUNCIL**

Public Health Act 1997

Section 114

**Application for registration of regulated systems and premises where cooling towers and warm water systems are operated**

**PART A - TO BE COMPLETED BY APPLICANT (OWNER/OCCUPIER)**

**Applicant Details**

Name of Company/Individual: ..... Authorised Officer .....

ACN. ....

Address for correspondence: ..... Postcode: .....

If company, address of registered office: ..... Postcode: .....

Telephone: ..... Mobile Phone: .....

Facsimile: ..... Email: .....

**Details of premises where regulated system is located or operated**

Business Name: .....

Address of premises: ..... Postcode: .....

Telephone: ..... Mobile Phone: .....

Facsimile: ..... Email: .....

Daytime contact person: ..... Telephone: .....

Mobile Phone: ..... Facsimile: .....

After hours contact person for access to premises: .....

Telephone: ..... Mobile Phone: .....

Is the business aware of the requirements for operation of certain regulated systems under the *Guidelines for Legionella 2012*? YES NO

Number of regulated systems or cooling towers covered by this application:

Application Fee (\$110) : ..... Signature of Applicant: ..... Date: .....

**Office Use Only**

Receipt Number: .....

Date: .....

**PART B: TO BE COMPLETED BY APPLICANT**

**A separate Part B must be completed for EACH regulated system/cooling tower at the premises.**

Please attach additional pages, if necessary

Description of where system is located at registered address: .....

.....

**NOTE: The Director of Public Health considers that for warm water systems and cooling towers to be operated without posing a threat to public health, operation and maintenance must comply with AS/NZS 3666.2.**

**System details**

- Warm water system
- Cooling tower associated with air conditioning
- Cooling tower associated with refrigeration plant or freezer
- Cooling tower associated with other industrial process or equipment cooling

System make/model: .....

Serial number: .....

Owners identifying number: .....

**Maintenance Details**

Are maintenance records available:            YES            NO

Are some aspects of operation or maintenance carried out by an external person or organisation:

   YES            NO

If yes, indicate which aspects have been assigned and state the person/organisation responsible below:

.....

.....

**The following documentation must be attached to this application for each regulated system/cooling tower?**

**Tick the appropriate boxes and include the documents with the application.**

- Risk assessment for the system\*            **OR**
- Risk assessment previously provided remains current and there have been no significant modifications to the system\*.
- Water testing results, if carried out.
- Maintenance specifications and certification of completion.
- Certification of the disinfection process.
- Details of water treatment processes.
- Documentation of Corrective Action that has been taken after non-compliance with standards/issues with operation

*\* Do not apply to warm water systems*

*Signature of Applicant:* .....            *Date:* .....