

Radiation Protection Act 2005

Form RPA0006-Deletion:

**APPLICATION FOR AMENDMENT OF LICENCE
TO DEAL WITH
RADIOACTIVE MATERIAL – SEALED & UNSEALED
(Deletion of people and/or radioactive material)**

SECTION 1: DELETION OF PERSONS DEALING WITH THE RADIOACTIVE MATERIAL

SECTION 2: DELETION OF RADIOACTIVE MATERIAL

Please refer to 'Radiation Licence Information for Applicants' for further information on licensing.
This information can also be accessed at http://www.dhhs.tas.gov.au/peh/radiation_protection

INFORMATION ABOUT COMPLETING THE APPLICATION

This form is to be used:

- when requesting approval to remove people who no longer need to be authorised on an existing licence because, for example, they have left the practice, or no longer work in that job and therefore are not dealing with the radioactive material;
- and/or
- to request approval to dispose of radioactive materials that are currently authorised on an existing licence.

1 The application must be in writing. **If, for example, an individual and radioactive material are to be deleted, licence details and the declaration only need to be recorded once.**

2 The completed application should be returned by:

Email: radiation.protection@dhhs.tas.gov.au, or

Fax: **03 6222 7257**, or

Post: **Radiation Protection Unit
Department of Health & Human Services
GPO Box 125
HOBART TAS 7001**

Only return relevant, completed pages

3 During the application process, the Director of Public Health may consult with the applicant and may, at any time, request further information to be provided within a specified period.

4 Where all relevant information is provided with the application and the application fee has been paid, the Director of Public Health will generally make a decision within 90 days from receipt of the application.

5 When returning the application, please ensure that:

- a) all relevant information has been provided; and
- b) the application form has been signed.

Incomplete applications will cause delays

6 Any dealing with a radiation source without a licence may be an offence under the *Radiation Protection Act 2005*.

7 You are required to advise the Department of Health & Human Services as soon as possible of any changes to the information provided in this application.

8 If you have any questions about the application, or the licensing requirements generally, please contact the Radiation Protection Unit on (03) 6166 7256 or radiation.protection@dhhs.tas.gov.au

**SECTION 1: DELETION OF PERSONS DEALING WITH THE RADIOACTIVE MATERIAL
(Questions 1 – 3)**

If more than 2 people are to be deleted, copy this page and complete question 2 for the additional people

1 Licence details

Licence number(s)	
Licence holder	
Name of contact person for this application	
Business phone	Business fax
Business mobile	Business email

2 Details of the person(s) to be deleted

	Person 1	Person 2
Title (Mr, Mrs, Dr)		
Given name(s)		
Surname		
Job title		

3 DECLARATION – by the licence holder or a person authorised to sign on behalf of the licence holder named in Question 1

I, _____	<i>(please print full name)</i>
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holding the position of

Tick appropriate box

licence holder, or

person authorised to sign

<i>(please print job title)</i>

a) hereby declare that the information provided in this application and in support of this application is to the best of my knowledge complete and true in every particular;

b) understand that giving false or misleading formation is a serious offence under the *Radiation Protection Act 2005*;

c) authorise the Director of Public Health to disclose information in relation to this application for the purposes of enabling the Director of Public Health to confirm the information provided in this application and in support of this application.

Signature	Date
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SECTION 2: DELETION OF RADIOACTIVE MATERIAL (Questions 4 – 7)

If more than 2 radiation sources are to be deleted, copy this page and complete questions 5 & 6 for the additional radioactive material

4 Licence details

Licence number(s)	
Licence holder	
Name of contact person for this application	
Business phone	Business fax
Business mobile	Business email

5 Details of radioactive material to be deleted

Radiation source 1

Radiation source 2

RSIN number (as listed on current licence)		
Isotope		
Maximum activity		

For SEALED radioactive materials

Radiation source 1

Radiation source 2

Serial number of source encapsulation		
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6 Method of disposal of radioactive materials

Tick appropriate box and provide relevant details (disposal must be in accordance with the Radiation Protection Regulations 2006)

- Transfer the ownership or custody of Transfer the responsibility for Hire out Lease

Details of new person†		Proposed disposal date
Details of new locations		Proposed disposal date

- Disposal to landfill Discharge to sewer

Location of disposal site/sewer		Proposed disposal date
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† If the new person is in Tasmania, then that person will have to apply for a licence or licence amendment BEFORE they acquire the radiation apparatus from you

7 DECLARATION – by the licence holder or a person authorised to sign on behalf of the licence holder named in Question 4

I,	(please print full name)
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holding the position of (Tick appropriate box)

- licence holder, or

- person authorised to sign (please print job title)

- a) hereby declare that the information provided in this application and in support of this application is to the best of my knowledge complete and true in every particular;
b) understand that giving false or misleading formation is a serious offence under the *Radiation Protection Act 2005*;
c) authorise the Director of Public Health to disclose information in relation to this application for the purposes of enabling the Director of Public Health to confirm the information provided in this application and in support of this application.

Signature	Date
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