



ARCHITECTS BOARD OF WESTERN AUSTRALIA

ABWA use only

Date Received / /	Date Approved / /	Fees Paid \$	Receipt No.	Reg/Lic No.	Date Annual Cert Sent / /
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Trading Name Approval

Form 05

22 July 2014

Use of this Form

This form is to be used when a registered person or licensed corporation is seeking to carry on the practice of architecture under any name other than the name recorded in the register i.e. use a trading name.

The application fee for a name approval is \$142 (GST free). Please complete either the Natural Person or Corporation section as applicable.

Natural Person

Full Name _____

Trading Name _____

Architects Board of WA Registration Number _____

Address _____

Postcode _____

Contact Phone Number _____

Contact email _____

Signature _____

Corporation

Corporation Name _____

Trading Name _____

ACN _____

Architects Board of WA Licence Number _____

Address _____

Postcode _____

Contact Name _____

Contact Phone Number _____

Contact email _____

Signature of Authorised Person (Director) _____

Business Name Registration

Has the name been reserved or registered with ASIC?

Yes

No

Professional Indemnity Insurance

Professional indemnity insurance is required for practising architects and corporations. You must provide a copy of the certificate of currency showing the amount (minimum \$1,000,000) and period of cover.

Supporting Documentation Required

Please attach the following documents to this application form.

- Copy of ASIC Certificate of Registration of a Business Name; and
- Copy of professional indemnity insurance certificate of currency.

Website

Your contact details can be made available via the *Search the Register* function on the Board's website.

- I would like my address, work phone number and email address to be made available on the Board's website.

Submission of Application

This application form and supporting documents can be provided to the Board as original documents or via electronic transmission i.e. facsimile or email.

Payment

Fees can be paid using one of the following methods.

Cheque

Send cheque or money order made payable to the Architects Board of WA.

Credit Card

Visa

MasterCard

Card Number

Expiry Date

Name on Card

\$142

Amount Payable

Cardholder's Signature

Date

Cardholder's Daytime Phone Number

In Person

Cash, credit card and eftpos payments can be made at the Board office between 9:00am and 4:30pm Monday to Friday.