



*Heritage, Commerce and Lifestyle*

## **STALLHOLDER APPLICATION**

**This application is for a Stallholders (other than food stalls) permit under the Shire of Northam Activities on Thoroughfares and Public Places and Trading Local Law 2008. Food stalls are required to complete a 'Food Stallholders Application' form**

### **Applicant**

Name: \_\_\_\_\_ Postal Address: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Tel: \_\_\_\_\_ Email / Fax: \_\_\_\_\_

### **Proposed Stall Assistant(s)**

*Specify the proposed number of assistants to be engaged in conducting the stall as well as their names and addresses.*

Name: \_\_\_\_\_ Postal Address: \_\_\_\_\_  
Signature: \_\_\_\_\_

### **Stall Type**

- Temporary Stall (Not Food)  
 Amusements – Commercial

### **Proposed Stall**

Date(s) of Operation: \_\_\_\_\_ Hour(s) of Operation: \_\_\_\_\_  
Name of Event : \_\_\_\_\_  
Location of Event: \_\_\_\_\_

### **Goods or Services**

*Specify the proposed goods/ services to be sold/ hired or offered for sale from the stall.*

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### **Description of Proposed Stall**

*Specify the proposed set up  
(eg: Mobile Food Van, 2xchairs, 1x3m  
trestle table, 3x3m Marquee and BBQ)*

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### **Plan of Proposed Stall (Bird's Eye View)**

**Other Information Required**

**Public Liability**

All stallholders are required to have current and adequate public liability insurance.

A copy of public liability insurance is attached.

**Fees and Charges (One Day)**

Permit Type	Other Events	Community Markets	Avon River Festival
Permit – Stallholders	\$30 Application \$20 Stall / Day	Refer to Operator Blanket Permit	N/A
Permit – Commercial Amusement	\$25 Application \$25 Amusement / Day	Refer to Operator Blanket Permit	\$125

*Different rates apply for weekly, monthly or annual  
Fees & charges do not apply for Charitable/Community stallholders but an application form is required!  
You may nominate a number of stall days on one application*

**Lodgement and Payment of Application**

**PAY IN PERSON**

At Shire of Northam Council  
Office, 395 Fitzgerald Street,  
Northam during hours 8:30am to  
4:30pm Monday to Friday.

**PAY BY MAIL**

Send completed form together  
with your cheque or money order;  
or if paying by credit card  
complete the section provided on  
the right and send to Shire of  
Northam, PO Box 613, Northam,  
WA 6401.

**PLEASE COMPLETE THIS SECTION IF PAYING BY CREDIT CARD**

Name as shown on Card .....

Card Holder Address .....

..... Signature .....

<input type="checkbox"/> Bankcard	<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa Card
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Amount \$ \_\_\_\_\_ Expiry Date \_\_\_\_/\_\_\_\_

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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**Event Details**

*Please note that Stalls that are part of an event require approval from the event organiser.*

Event Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Event Site \_\_\_\_\_

Location: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Contacts**

*Enquiries regarding Northam Community Markets or Avon River festival please contact  
Visitors Centre on (08) 9622 2100.*