



Form LV3

LAND VALUERS LICENCE RENEWAL APPLICATION

For office use only
 Receipt details

Licence Number: LV _____

Surname: _____ Mr/Mrs/Miss/Ms/Other

Given Name(s): _____

To complete the application the following must accompany this form:

	✓
An original or duly certified Police check, less than three (3) months old. Information about accepted police checks is available at www.commerce.wa.gov.au/CP/policechecks	
Renewal fee*	

- Renewal fee is **non-refundable**.
- In the case of an application received after the expiry date, a late fee will be due.
- Fees are exempt from GST.
- Part payments cannot be accepted.
- New fees come into effect on 1 July – see our website for current fees at www.commerce.wa.gov.au/CP/licensingfees.

The *Land Valuers Licensing Act 1978* requires that the Commissioner must be satisfied that licensees are of good character and repute and competent to carry out the duties of a licensee. To assist the Commissioner in determining these factors, please answer “Yes” or “No” to the following questions.

Since your last application, have/are you:	Yes or No
(a) aware of any legal proceedings currently pending against you for an offence, including proceedings by way of appeal or review?	
(b) been the subject of any adverse finding by a Government Board, Tribunal or Agency, e.g. the Corruption and Crime Commission?	
(c) had any occupational licence or application refused, cancelled or suspended?	
(d) been disqualified from holding any occupational licence?	
(e) been subject to any disciplinary action by a licensing authority?	
(f) had any investigations or legal proceedings commenced against you or an associated entity, which may result in action being taken in relation to an occupational licence currently held?	
(g) been known by any other name?	
If the answer to any of the above questions is “Yes,” please attach a separate sheet of paper providing the full details.	

Have you changed your name, employment or address details?

You are reminded that you must provide written notification of **any changes to your employment or contact details within one month of the change occurring.**

The publicly available details held by the Commissioner can be checked on the online licence search at www.commerce.wa.gov.au/CP/licencesearch. The form to notify of a change of personal particulars can be downloaded at www.commerce.wa.gov.au/CP/forms.

Authorisation and Declaration

I, _____ (full name) sincerely declare as follows:

1. The information and documents given with or in support of this application, whether or not provided at the time of or subsequent to lodgement, are true and correct.
2. In order to assist with the determination of this application, I authorise the Commissioner, or persons so directed, to obtain on my behalf any document, record, file or information that may be necessary and relevant to consider my fitness and propriety to hold a licence, including but not limited to records relating to my criminal history or current/previous occupational licences or other relevant information.
3. I agree, as part of this application, to do all things necessary to assist the Commissioner in obtaining the above records upon request.

This declaration is true and I know that it is an offence to make a declaration knowing that it is false in a material particular.

This declaration is made under the *Oaths, Affidavits and Statutory Declarations Act 2005*.

Declared at (address)

Dated this day of 20

Applicant's Signature

In the presence of:
Signature of Witness

Print Name of Witness

Qualification as such a witness (e.g. JP, Public Servant, etc)

Any person who knowingly makes a statement that is false in a material particular in a statutory declaration is guilty of a crime and is liable to imprisonment for 5 years and a fine of \$24,000.

Should you require assistance with completing this form please contact the Licensing Branch by telephone on 1300 30 40 64 (within Australia) or email cplicensing@commerce.wa.gov.au.

Your completed application may be lodged:

By post addressed to:	In person at:	In person at:
Consumer Protection Licensing Department of Commerce Locked Bag 14 CLOISTERS SQUARE WA 6850	Department of Commerce Level 2, Gordon Stephenson House 140 William Street PERTH	Consumer Protection Licensing Level 1, Mason Bird Building 303 Sevenoaks Street CANNINGTON

DROP OFF ONLY

Cheques should be made payable to the Commissioner for Consumer Protection. If making payment by **credit card** please complete the following information:

Card Type: Visa Mastercard (Only Visa and Mastercard accepted)

Card Number:

Card Holder: Please print

Expiry Date: / Amount \$

Signature / Authorisation: Date: