

Advisory Notice A1

PLANNING CONSENT DEVELOPMENT APPLICATION CHECK LIST

NOTES:- (✓) Tick where information provided or complies (N/A) To be used where not applicable

DETAILS		APPLICANT CHECK	SHIRE CHECK/COMMENTS
1. APPLICATION FORM			
- All details filled out			
- Signed by Owner			
- Dated			
- Application fee paid			
2. SITE PLAN QUICK CHECK			
- Three copies provided			
- Plan drawn to scale			
- Lot Number			
- Street Name			
- Scale shown			
- North Point			
- Lot Dimensions			
- Location of Existing Buildings			
- Location of Proposed Buildings			
- Building Setbacks			
- Location of Existing Trees			
- Areas to be Landscaped			
- Pedestrian Areas			
- Parking Bays/Accessways			
- Screening			
- Service Areas			
- Bin area			
3. BUILDING PLANS			
- Floor Plan			
- Elevations			
- Specification of Building materials			
4. COMPLIANCE WITH DEVELOPMENT REQUIREMENTS			
4a. SETBACKS			
- Front required	Proposed		
- Rear required	Proposed		
- Side 1 required	Proposed		
- Side 2 required	Proposed		
4b. SITE COVERAGE - Allowable	Proposed		
4c. PLOT RATIO - Allowable	Proposed		
4d. SITE LANDSCAPING - % required	Proposed		
4e. PARKING - No of bays req'd	Proposed		

