



# Change of name notification



**This form can be used to notify the Teacher Registration Board of Western Australia (TRBWA) of a change of name.**

All registered teachers must keep their contact details up-to-date with the TRBWA. Regulation 27A of the *Teacher Registration (General) Regulations 2012* (Regulations) requires registered teachers to give written notice to the TRBWA within 30 days of a change of name, postal address or email address.

If the name you currently use is different to that shown on the Register of Teachers you must provide evidence of your name change, e.g. Marriage or Change of Name Certificate issued by a State or Territory Registry of Births, Deaths and Marriages and Divorce papers issued by the Family Court. Please provide certified copies of supporting evidence (not originals). For further information on certification of documents, please refer to the TRBWA web site <http://www.trb.wa.gov.au/registration/how-to-certify-documents/>

Please provide the completed form and supporting documents:

**In person**

The application form may be hand delivered to:

Teacher Registration Board of Western Australia  
L9, 20 Walters Drive  
OSBORNE PARK WA 6017

Office Hours: Mon to Fri 8.30am - 4.30pm

Information about the TRBWA office location is available on the TRBWA website:

<http://www.trb.wa.gov.au/Pages/contactus.aspx>

**Via post**

The application form may be mailed to:

Teacher Registration Board of Western Australia  
PO Box 1416  
OSBORNE PARK DC WA 6916

To help ensure your application is received you may wish to consider using Registered Post.

**For further information contact the TRBWA on: (08) 9230 0600 or 1300 652 911 (regional areas) or email: [info@trb.wa.gov.au](mailto:info@trb.wa.gov.au)**

## Change of Details (please print clearly)

Current registration number: _____															
<b>Current Name</b>															
Title ( <input checked="" type="checkbox"/> ) <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other _____															
Given name															
Middle name(s)															
Family name/surname															
Date of birth (dd/mm/yyyy)    /    /															
<b>New Name</b>															
Title ( <input checked="" type="checkbox"/> ) <input type="checkbox"/> Dr <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss Other _____															
Preferred first name															
First name															
Middle name(s)															
Surname															
<p><b>Please note:</b> A certificate from a marriage ceremony is not accepted in support of a name change request. A marriage certificate issued by a State or Territory Registry of Births, Deaths and Marriages is accepted. If you have any queries about the completion of this form please contact the TRBWA Customer Service Team for assistance (e: <a href="mailto:info@trb.wa.gov.au">info@trb.wa.gov.au</a>; t: (08) 9230 0600; regional callers 1300 652 911).</p>															
Preferred email (please print one character per box)															
Alternate email address (please print one character per box)															
<p><b>PLEASE NOTE:</b> The TRBWA will use this email address as your registered email address for contact purposes. During the application process it is your responsibility to inform the TRBWA of any changes to your contact details.</p>															