

NOMINATED QUALIFIED SUPERVISOR

CONSENT DECLARATION



Fair Trading

NSW FAIR TRADING

13 32 20 www.fairtrading.nsw.gov.au

Office Use Only: Do not stamp this form		Location of SNSW/GAC:	
Application No:		Date Lodged:	

1. Details of Nomination

This nomination relates to:

Updating an existing contractor licence **or** an application for a contractor licence

This form must be completed by:

- the holder of a Qualified Supervisor Certificate or Endorsed Contractor Licence (Q), **and**
- the holder of the Company or Partnership Contractor Licence for which the supervisor is being nominated.

Page 1 is for completion by a Director of a Company or a Member of a Partnership seeking to add a nominee

Page 2 is for completion by the nominee

Further information regarding nominated qualified supervisors is available on the Fair Trading website.

2. Details of Company or Partnership Contractor Licence (to be completed by Director or Member)

Name of company or partnership

Licence Number

Category of Work

Expiry Date

(Note this applies to existing licence holders only)

Complete the following:

I am a Director of the company that holds the contractor licence **or** I am a Member the partnership that holds the contractor licence.

I have also undertaken a licence check on the Public Register and declare the following:

- My nominee holds a current endorsed company or partnership contractor licence or a qualified supervisor certificate
- My nominee holds the same category of work the company or partnership holds or is applying for
- I understand that it is my responsibility to notify Fair Trading within 7 days if the nominee ceases to be the nominated supervisor for my company or partnership contractor licence.
- I have provided true and correct information.

My nominee is seeking to be the supervisor for more than one company or partnership contractor licence and I have completed the [Additional Details Form 6 with my nominee](#)

OR

My nominee is not seeking to be the supervisor for more than one company or partnership contractor licence

Note: failure to complete all of the declaration can affect the processing of the nomination

- Under S.307A of the *Crimes Act 1900* a person is guilty of an offence if she/he makes a false or misleading statement in an application for an authority or benefit. The penalty for false or misleading application is imprisonment for 2 years, or a fine of \$22,000 or both.
- Under S.43(1) of the *Home Building Act 1989*, the Commissioner may cancel a licence if it is later discovered that a licence holder misrepresented information in their licence application.

Name of Director or Member

Signature

Date:

Where this document is in connection with a new application for a licence, in accordance with section 12 of the *Licensing and Registration (Uniform Procedures) Act 2002*, this consent declaration and any supporting attachments are taken to be part of the application form submitted by the applicant making application for an authority under the *Home Building Act 1989*.

