

Notification of change to Partnership Particulars

Property and Stock Agents Act 2002

Where an agent carries on business in a partnership arrangement, details of all members of the partnership must be provided to Fair Trading.

What is a partnership?

A partnership is where 2 or more licensed individuals or corporations carry on the same business together under a partnership agreement. All members of a partnership must hold a current licence.

If a member of the partnership is a licensed corporation, a **DIRECTOR** of the licensed corporation must sign on behalf of the corporation.

Note: A person is not necessarily in a partnership arrangement with a corporation merely because the person is a director of the corporation.

SECTION 1

Contact Person

Provide the details of the **individual contact person** lodging this form.

First Name

Surname

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Provide any other names you may have been known by (if any), including any Maiden name.

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Position

Licence Number

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Email Address

Preferred Telephone Contact Number

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SECTION 2 – ONLY PARTNERS WHO ARE COMMENCING IN THE PARTNERSHIP

Provide the particulars of *all members of the partnership* (including silent partners) who are COMMENCING below:

Corporation OR

Name of Corporation

Australian Company Number (A.C.N)

Licence number or Application number

Date Corporation Commenced

Name of Director

Signature certifying agreement with the below

Individual

First Name

Surname

Licence Number

Date and Place of Birth

Date Individual Commenced

Signature certifying agreement with the below declaration:

Corporation OR

Name of Corporation

Australian Company Number (A.C.N)

Licence number or Application number

Date Corporation Commenced

Name of Director

Signature certifying agreement with the below declaration:

SECTION 2 – COMMENCING continuing

Individual

First Name

Surname

Licence Number

Date and Place of Birth

Date Individual Commenced

Signature certifying agreement with the below declaration:

Corporation OR

Name of Corporation

Australian Company Number (A.C.N)

Licence number or Application number

Date Corporation Commenced

Name of Director

Signature certifying agreement with the below declaration:

Individual

First Name

Surname

Licence Number

Date and Place of Birth

Date Individual Commenced

Signature certifying agreement with the below declaration:

Note: If you have more corporations or individuals to add please copy and attach this page

SECTION 3 – ONLY PARTNERS WHO ARE CEASING IN THE PARTNERSHIP

Provide the particulars of ***all members of the partnership*** (including silent partners) who are CEASING below:

Corporation OR

Name of Corporation

Australian Company Number (A.C.N)

Licence number or Application number

<input type="text"/>	<input type="text"/>
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Date Corporation Commenced

Name of Director

<input type="text"/>	<input type="text"/>
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Signature certifying agreement with the below declaration:

Individual

First Name

Surname

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Licence Number

Date and Place of Birth

<input type="text"/>	<input type="text"/>
----------------------	----------------------

Date Individual Commenced

Signature certifying agreement with the below declaration:

<input type="text"/>	<input type="text"/>
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Corporation OR

Name of Corporation

Australian Company Number (A.C.N)

Licence number or Application number

<input type="text"/>	<input type="text"/>
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Date Corporation Commenced

Signature of Director

<input type="text"/>	<input type="text"/>
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Signature certifying agreement with the below declaration:

Individual

First Name	Surname
<input type="text"/>	<input type="text"/>
Licence Number	Date and Place of Birth
<input type="text"/>	<input type="text"/>
Date Individual Commenced	Signature
<input type="text"/>	<input type="text"/>

Corporation OR

Name of Corporation	
<input type="text"/>	
Australian Company Number (A.C.N)	Licence number or Application number
<input type="text"/>	<input type="text"/>
Date Corporation Commenced	Name of Director
<input type="text"/>	<input type="text"/>
Signature certifying agreement with the below declaration:	
<input type="text"/>	

Individual

First Name	Surname
<input type="text"/>	<input type="text"/>
Licence Number	Date and Place of Birth
<input type="text"/>	<input type="text"/>
Date Individual Commenced	Signature certifying agreement with the below declaration:
<input type="text"/>	<input type="text"/>

Note: If you have more corporations or individuals to add please copy and attach this page

Declaration by all partners

I hereby provide notice of a change in partnership particulars in respect of the above-mentioned licences held under the *Property and Stock Agents Act 2002* and certify that the particulars specified in this notice and all attachments are, to the best of my knowledge, true and correct in every detail.

I certify that the particulars and answers given in relation to this form are correct and complete and under the *Privacy and Personal Information Protection Act 1998* I:

1. authorise NSW Fair Trading to make any inquiries and to receive and disclose any information which is relevant to the licensee's ongoing eligibility to hold this licence;
2. acknowledge that licence information will be placed on a register open to the public in accordance with the *Property and Stock Agents Act 2002*;
3. accept that failure to supply information required on this form may delay the processing of the above information provided on this form and;
4. understand that I have a right to seek access to and correction of information supplied.

It is an offence under the Crimes Act 1900 to make a false or misleading statement in this document. The maximum penalty is imprisonment for two years, a fine of \$22,000, or both.

Processing Time

Please allow up to 30 days for this application to be processed in accordance with Fair Trading's customer service standards.

Lodgement

This form can be lodged via email to:

propertylicensing@customerservice.nsw.gov.au

Enquiries:

For enquiries, please contact Service NSW on 13 32 20